

## **Results, Reports and Deadlines**

Show Management is responsible for completion and submission of show results forms within 14 days after the event.

Results will be accepted by computer generated forms, **PROVIDED** all the same information is completed. You **MUST** supply the number of horses shown in 1st go, the entry fees collected, sanction fees paid, horse's registered name and number, owner's name and NSBA number, exhibitor's name and NSBA number, overall placing and total money won in all go's and finals.

Incomplete results forms will be returned to show for completion and marked received by the NSBA when they are completed and returned.

**IT IS IMPERATIVE THAT EACH ENTRY HAVE NSBA NUMBERS FOR OWNERS AND RIDERS RECORDED ON THE RESULTS FORMS.** We suggest you collect this information on your entry form.

### **RETURN TO NSBA OFFICE WITHIN 14 DAYS AFTER EVENT:**

1. Completed results forms
2. Memberships collected
3. Sanction fees
4. Judges cards
5. Any unused materials
6. NSBA Class Entry forms (if used)
7. Drug Test fees

Receipt of these items is required within 14 days of your show's completion. A \$50 late fee will be assessed to your show if these items are not returned within the 14 day deadline and a \$100 late fee is assessed to your show after 30 days.